SIGCHI Conference Proceedings Format

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# ABSTRACT

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UPDATED—28 September 2016. This sample paper describes the formatting requirements for SIGCHI conference proceedings, and offers recommendations on writing for the worldwide SIGCHI readership. Please review this document even if you have submitted to SIGCHI conferences before, as some format details have changed relative to previous years. Abstracts should be about 150 words and are required. The abstract should be a concise statement of the problem, approach, potential scientific contribution.

## Author Keywords

Authors’ choice; of terms; separated; by semicolons; commas, within terms only; this section is required.

# INTRODUCTION

This format is to be used for submissions that are published in the conference proceedings. We wish to give this volume a consistent, high-quality appearance. We therefore ask that authors follow some simple guidelines. You should format your paper exactly like this document. The easiest way to do this is to replace the content with your own material.

This document describes how to prepare your submissions using Microsoft Word on a PC or Mac. Specific instructions about accessing menu items in Word refer to the PC version of Word 2013.

# PAGE SIZE and columns

On each page your material should fit within a rectangle of 7 x 9.25 in (18 x 23.5 cm), centered on a US letter page (8.5x11 in), beginning 0.75 in (1.9 cm) from the top of the page, with a 0.33 in (0.85 cm) space between two 3.3 in (8.4 cm) columns. Right margins should be justified, not ragged. Please be sure your document and PDF are US letter and not A4.

# TYPESET TEXT

The styles contained in this document have been modified from the default styles to reflect ACM formatting conventions. For example, content paragraphs like this one are formatted using the Normal style.

## Title and Authors

Your paper’s title, authors, and affiliations should run across the full width of the page in a single column 7 in (17.8 cm) wide. The title should be in Helvetica or Arial 18-point bold (the Title style in this document). Authors’ names should be in Times New Roman or Times Roman 12-point bold (Author Name style), and affiliations in the font as 12-point regular (Author Affiliation style).

To position names and addresses, use a single-row table with invisible borders, as in this document. Alternatively, if only one address is needed, use a centered tab stop to center all name and address text on the page; for two addresses, use two centered tab stops, and so on. For more than three authors, you may have to place some address information in a footnote, or in a named section at the end of your paper. Leave one 10-point line of white space below the last line of affiliations.

**Adding and Removing Author Fields Above**

If you need a 4th block for an additional author with a different affiliation, click on the table, click “layout” under “table tools”, and click “insert left” or “insert right”. Then right-click anywhere on the table, click “Table Properties”, and within the “Table” tab, click the tab box for “Preferred Width” and enter “7”.

If you need author blocks for only 1 or 2 authors, you should remove one column from the table. Right-click in the unwanted cell, click “Delete Cell”, click “Delete entire column”, then click “OK”. Repeat if necessary.

## Abstract and Keywords

Every submission should begin with an abstract of about 150 words, followed by a set of keywords. The abstract and keywords should be placed in the left column of the first page under the left half of the title. The abstract should be a concise statement of the problem, approach, and conclusions of the work described. It should clearly state the paper’s contribution to the field of HCI.

## Normal or Body Text

Please use 10-point Times New Roman or Times Roman font (the Normal style) or, if this is unavailable, another proportional font with serifs, as close as possible in appearance to Times New Roman 10-point. Other than Helvetica or Arial headings, please use sans-serif or non-proportional fonts only for special purposes, such as source code text.

## References and Citations

Use a numbered list of references at the end of the article, ordered alphabetically by last name of first author, and referenced by numbers in brackets [1,3,4]. Your references should be published materials accessible to the public. Internal technical reports may be cited only if they are easily accessible (i.e., you provide the address for obtaining the report within your citation) and may be obtained by any reader for a nominal fee. Proprietary information may not be cited. Private communications should be acknowledged in the main text, not referenced (e.g., “[Borriello, personal communication]”).

References should be in ACM citation format: <http://acm.org/publications/submissions/latex_style>. This includes citations to internet resources [1,4,8,1] according to ACM format, although it is often appropriate to include URLs directly in the text, as above.

# SECTIONS

The heading of a section should be in Arial 9-point bold, all in capitals (Heading 1 style). Sections should not be numbered.

## Subsections

Headings of subsections should be in Arial 9-point bold with initial letters capitalized (Heading 2 style). For sub-sections and sub-subsections, a word like *the* or *of* is not capitalized unless it is the first word of the heading.

### Sub-subsections

Headings for sub-subsections should be in Arial 9-point italic with initial letters capitalized (Heading 3 style).

# FIGURES/CAPTIONS

Place figures and tables at the top or bottom of the appropriate column or columns, on the same page as the relevant text (see Figure 1). A figure or table may extend across both columns to a maximum width of two columns, or 17.78 cm (7 in.).

Captions should be Times New Roman 9-point bold (Caption style). They should be numbered (e.g., “Table 1”

# REFERENCES

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