



**Title:** Network Operation Center: Network Administrator

**Location:** Cambridge, MA

**Compensation:** Competitive. Eligible for pre-IPO stock option grants.

**Job Description:**

We're looking for highly technical, hands-on individuals for our Network Operations Center. Qualified individuals will possess a mix of skills in the following areas: Linux, Windows, and Network Administration. You will be part of a team directly responsible for Next Jump's uptime along with end-to-end performance and reliability of Next Jump's user-facing services. NOC support engineers strive for stability by continuously enhancing the monitoring and response infrastructure and serve as a hub for all other technical and development operations teams. In this highly visible role, you will be responsible for ensuring that users can always reach and use all of the services under your team's care. You will be part of a 24/7 team and participate in the shift rotation.

**Responsibilities:**

- Ensure 24x7 stability and uptime, resolve service impacts and handle client requests in a fast-paced environment
- Ensure compliance of systems through various tasks and remediation
- Ensure that security policies are implemented through the use of network and OS level security
- Setup, configure and maintain network & systems infrastructure
- Work closely with the applications developers to configure, manage and implement various environments
- Assist in researching and implementing new technologies to improve existing environments and be proactive in problem mitigation
- Act as both an external and internal facing point of contact to facilitate handling of problem reports and escalate technical issues and communicate network status
- Maintain, monitor and implement the security infrastructure

**Requirements:**

- BS/MS degree in Telecom/Network Management, Information Systems, Computer Science or related field
- Interest in running high-traffic web services, including requirements and capacity analysis, service configuration, monitoring and troubleshooting, and change management
- Familiarity with Linux system administration, including configuration, troubleshooting, and automation
- Understanding of IP networking, including familiarity with the functionality, operating, and failure modes of common networking devices, and the ability to analyze network behavior, performance and application issues using standard tools like tcpdump
- Solid scripting skills in Shell, PHP, Perl or Python
- SQL, PHP or JBoss knowledge a plus
- Technical troubleshooting and performance tuning knowledge a plus
- Knowledge of active directory and group policies, Windows server 2003 & 2008, exchange, SQL Server, and VMware in a SAN/WAN/LAN environment is a plus
- Cisco, Dell, and/or Microsoft certifications are desirable
- Must be willing to work in 24/7 operations environment and participate in shift rotation

**Company Summary:**

With one of the largest Internet engineering teams on the east coast, Next Jump has quietly created a world class, next generation shopping platform adopted by MasterCard and most Fortune 1000 companies. Its eco-system of blue-chip brands and high-value shoppers have made it the go-to source for loyalty and rewards programs for Dell, Borders and Hilton Hotels, and numerous others, as well as similar programs for membership organizations like AARP. Next Jump was founded by Charlie Kim, CEO and is based in New York City. For more information: [www.nextjump.com](http://www.nextjump.com).