

Computer/Information Science Co-op Preparation CS/IA/HI PRESENTATION RUBRIC

Nonverbal Skills				
	4	3	2	1
Eye Contact	Holds attention of entire audience with use of direct eye contact, seldom looking at notes.	Consistent use of direct eye contact with audience, but still returns to notes.	Displays minimal eye contact with audience, while reading mostly from notes	No eye contact with audience, as presentation is read from notes.
Body Language	Movements seem fluid and help the audience visualize.	Made movements or gestures that enhance articulation.	Very little movement or descriptive gestures.	No movement or descriptive gestures
Poise	Relaxed and self confident, no mistakes	Makes minor mistakes, but quickly recovers: displays little or no tension	Displays mild tension: has trouble recovering from mistakes.	Tension and nervousness is obvious.

Verbal Skills				
	4	3	2	1
Enthusiasm	Demonstrates a strong positive feeling for the topic during entirety	Occasionally shows positive feeling about topic	Shows some negativity toward the topic	Shows no interest in the topic presented
Elocution	Student uses a clear voice and correct, precise pronunciation so that entire class can hear and understand	Student's voice is clear. Most of class can hear and understand presentation	Students voice is low and class has difficulty understanding presentation	Student mumbles and speaks too quietly for a majority of students to hear.

Content				
	4	3	2	1
Thoroughness	Topic is covered in depth in time allowed	Most of topic is covered well.	Significant details are not presented. Presentation is shallow	Topic is poorly covered
Organization	Well organized easy to follow with smooth transition between speakers	Moderately well organized, with some hesitation between speakers.	Organization causes some confusion in class, rough transitions	Poorly organized with poor transitions between topics and speakers
Multiple Sources	Use of many definitive sources of information	Moderate number of sources, quality somewhat lacking	Some variety or sources of limited quality	Poor sources with little variety

PowerPoint				
	4	3	2	1
Text & Layout	All slides easily to understand and read	Most of the slides can be read by most of the class	Somewhat difficult to read and understand due to color and design	Difficult to read slides due to color or size or design